



Highlands Ranch Law Enforcement Training Academy

6001 Ron King Trail, Littleton, CO 80125

REFRESHER ACADEMY APPLICATION

Dates: April 12 – 23, 2021

DEADLINE FOR APPLICATION AND PAYMENT: Monday, March 15, 2021

- **BEFORE** you submit an application, review your options/eligibility for certification on the CO POST website at www.coloradopost.gov and contact Jared Torsney at Jared.Torsney@coag.gov. All questions regarding your certification status/process, need to be addressed with CO POST prior to applying for a Refresher Academy.
- Start or complete process to secure your Provisional Letter or POST Renewal status

The following four **DOCUMENTS** are required to complete this enrollment process:

- 1) **ONE** of the following:
 - CO POST Form 3 (Provisional Applicant in process)
 - CO POST Form 4 (Renewal Applicant in process)
 - Provisional Letter from CO POST
 - Proof of Renewal status with CO POST
- 2) Profile Sheet (attached)
- 3) Certification of Application and Lack of Criminal History/ROI (attached, must be notarized)
- 4) Liability Waiver (attached)

SEND COMPLETE APPLICATION

Via email (pdf attached files only) to Tam Muth at tmuth@dcsheriff.net

TUITION PAYMENT

Tuition is \$2400.00 and may be paid by you or your agency by check or credit card.

CHECK PAYMENT - Make check payable to Highlands Ranch Law Enforcement Training Foundation. Mail to HRLETF, Attention: Audra Garton-Norvell, 4000 Justice Way, Castle Rock, CO 80109.

CREDIT CARD PAYMENT - Go to www.hrletf.org.

- On the home page, click on PAYMENT, then ACADEMY PAYMENT Click Here.
- Click on SECURELY PAY ACADEMY FEES.
- In the Price Per Item block type 2400.00. Follow the prompts. You may checkout as a Guest if you do not have a PayPal account. DO NOT add the 2.5% for PayPal fees.

PROFILE SHEET

First Name	
Middle Name	
Last Name	
Social Security #	
Date of Birth	
Home Street Address	
City	
State / Zip Code	
Cell Phone #	
Email Address	
Colorado Driver's License #	
Is this a Renewal or Provisional Certification?	
Is an agency paying for your academy? If yes, agency name and contact	
Are you looking for a job in law enforcement?	
Emergency contact name and phone #	
Handgun – Make, model, caliber	

Certification of Application and Lack of Criminal History Release of Information

I, _____ certify that all aspects of this application and all attachments are true and complete to the best of my knowledge and belief, and I certify that all of the information provided in my application is accurate and complete. I certify that I have never been a) convicted of a felony crime/offense in any state or federal court, b) convicted of any of the Colorado misdemeanors listed below, or c) convicted of a crime/offense comparable or similar to any of the Colorado misdemeanors listed below in any federal or other state's court. I further certify that no felony or listed or comparable or similar misdemeanor is pending against me.

Form 2-B 1 Updated 09.27.16

- 18-3-204 Assault in the third degree
- 18-3-402 Sexual assault
- 18-3-403 Sexual assault in the second degree (Repealed)
- 18-3-404 Unlawful sexual contact
- 18-3-405.3 Sexual assault on a child by one in a position of trust
- 18-3-405.4 Internet sexual exploitation of a child
- 18-3-405.5 Sexual assault on a client by a psychotherapist
- 18-3-412.5 Failure to register as a sex offender
- 18-7-201 Prostitution prohibited
- 18-7-202 Soliciting for prostitution
- 18-7-203 Pandering
- 18-7-204 Keeping a place of prostitution
- 18-7-208 Promoting sexual immorality (Repealed)
- 18-7-302 Indecent exposure
- 18-7-601 Dispensing violent films to minors – misdemeanors
- 18-8-102 Obstructing government operations
- 18-8-103 Resisting arrest
- 18-8-104 Obstructing a peace officer, firefighter, emergency medical services provider, rescue specialist, or volunteer
- 18-8-108 Compounding
- 18-8-109 Concealing death
- 18-8-111 False reporting to authorities
- 18-8-112 Impersonating a peace officer
- 18-8-113 Impersonating a public servant
- 18-8-114 Abuse of public records
- 18-8-201 Aiding escape
- 18-8-204.2 Possession of contraband in the second degree
- 18-8-208 Escapes
- 18-8-208.1 Attempt to escape
- 18-8-212 Violation of bail bond conditions
- 18-8-304 Soliciting unlawful compensations
- 18-8-305 Trading in public office
- 18-8-308 Failing to disclose a conflict of interest
- 18-8-403 Official oppression

Page 2 Certification of Application and Lack of Criminal History Release of Information

- 18-8-404 First degree official misconduct
- 18-8-503 Perjury in the second degree
- 18-8-611 Simulating legal process
- 18-8-612 Failure to obey a juror summons
- 18-8-613 Willful misrepresentation of material fact on juror questionnaire
- 18-8-614 Willful harassment of juror by employer
- 18-8-802 Duty to report use of force by peace officers
- 18-9-111 Harassment – Kiana Arellano’s law
- 18-9-121 Bias-motivated crimes
- 18-18-404 Unlawful use of a controlled substance
- 18-18-405 Unlawful distribution, manufacturing, dispensing, or sale
- 18-18-406 Offenses relating to marijuana and marijuana concentrate
- 18-18-411 Keeping, maintaining, controlling, renting, or making available property for unlawful distribution or manufacture of controlled substances

I understand that any misstatement of fact or willful withholding of information during the application process will disqualify me; or if selected to attend, will be cause for immediate dismissal from the Highlands Ranch Law Enforcement Training Academy’s Basic Law Enforcement Program. Should I be so disqualified or dismissed, I understand that I will remain liable for all charges incurred as part of the application process, and that I will not be eligible for any refund of monies paid for such things as tuition, a background investigation or fingerprint check.

I authorize Highlands Ranch Law Enforcement Training Academy and its staff, employees and agents to release any and all information concerning my application, participation in or graduation from the Basic Law Enforcement Program to any agency or its representatives or agents requesting such information as part of my application for employment by that agency.

Signature of Applicant _____ Date _____

Subscribed and sworn to before me this _____ day of _____, 20____.

Notary Public -- My commission expires: _____

SEAL....

Liability Waiver

The undersigned certifies and agrees to the following terms and conditions:

1. I understand the application of Arrest Control Tactics, as a physical activity undertake in participation with other persons, possess a risk of physical injury, illness or other harm, and I expressly assume all risk and responsibility for all such injury, illness and harm.
2. Having this knowledge, I agree that I am mentally and physically capable of completing the rigors of 16 hours of Arrest Control Tactic Training for the REFRESHER Academy, 62 hours for the BASIC Academy, and RESERVE Academy which will include at a minimum: Pushups (daily while in ACT training), Sit ups (daily while in ACT training), Running in formation for 1.5 to 2 miles (daily while in ACT) Not for the REFRESHER, Strength training drills to include personal weapon strikes, front punches, kicks, etc. to the body; Handcuffing drills (stress-inducing drills); Baton drills, Control hold/take down techniques (joint manipulation and stress-inducing drills), Pressure point application (application to nerve endings throughout the body)
3. I agree to read and abide by all policies, procedures, instructions and training methods provided or otherwise made available by the Highlands Ranch Law Enforcement Training Academy, its instructors and staff, including orientation procedures for new students, Highlands Ranch Law Enforcement Training Academy medical treatment policies and procedures, and all other related Highlands Ranch Law Enforcement Training Academy policies and procedures, written and oral.
4. I agree that the health, welfare and safety of all students, instructors, and staff of Highlands Ranch Law Enforcement Training Academy are of paramount importance. I certify I do not have a communicable or contagious disease or other health condition that poses or could pose a medically recognized, unreasonable o dangerous risk of harm to other students, instructors or staff at the Highlands Ranch Law Enforcement Training Academy.
5. I understand that I am responsible for all personal property I choose to bring to Highlands Ranch Law Enforcement Training Academy, and I expressly assume all risk of loss of or damage to such personal property.
6. I also understand that many other aspects of the training at Highlands Ranch Law Enforcement Training Academy, such as Law Enforcement Driving and Law Enforcement Firearms Training, will involve me in situations that could result in harm or injury to me. I further understand that my participation in all of the sources that make up the Refresher Academy Program is required in order for me to take the P.O.S.T examination for certification as a Colorado Peace Officer. Accordingly, on behalf of myself, my heirs, assigns, agents, personal representatives, dependents and all others who may act on my behalf, I forever hold harmless and unconditionally release Highlands Ranch Law Enforcement Training Academy, its instructors and its staff from any and all liability, claims, demands, actions and courses of action whatsoever arriving from any and all damage, loss, injury or other harm to myself or my property while participation in Arrest Control Tactics or any other aspect of my training and education while participating in the Basic Law Enforcement Program at Highlands Ranch Law Enforcement Training Academy, whether such loss, damage, injury or harm is caused by my own conduct or that of another person.
7. The terms of this Liability Waiver may be modified only with the written consent of the Highlands Ranch Law Enforcement Training Academy and are governed by and subject to the laws of the state of Colorado.
8. I certify that I read and understand the English language, and that I have thoroughly read and now understand all the terms and conditions of this Liability Waiver. I further agree that if any section, condition or term of this Liability Waiver is adjudicated to be unenforceable under applicable law, the remaining sections, conditions and terms shall not be affected and shall remain enforceable and binding upon me.

Print Name: _____

Signature: _____ Date: _____