



Use & Fee Schedule

8500 N. Moore Rd. Littleton, CO 80125

L&L: N39.487889- W105.025988

Uses	Facility Use Specifics	Program Areas	Vehicles & Users
<p>Public-safety skill and decision-making driver training facility available to law enforcement and other civil service agencies: (To include serpentine, PIT, skills pad- backing and parking maneuvers.)</p> <p>Facility will accommodate most all law enforcement type vehicles including Motorcycles, bicycles and ATV's - most Public works light vehicles- Some fire agencies, school buses and acceptable private driving and training programs.</p> <p>All vehicles will be provided by users and must have an adequate cadre of instructors supervising during their use of facility.</p>	<p><u>Facility Hours & Scheduling Periods:</u></p> <ul style="list-style-type: none"> Monday through Friday: Opens at 08:00 hours; closes at 21:00 hours <p><u>Scheduling periods in 6 hour increments:</u></p> <ol style="list-style-type: none"> 08:00 hours till 14:00 hours 14:30 hours till 20:30 hours <ul style="list-style-type: none"> Saturday and Sunday: Opens at 08:00 hours; closes at 18:00 hours <p><u>Scheduling periods in 5 hour increments:</u></p> <ol style="list-style-type: none"> 08:00 hours- 13:00 hours 13:00 hours- 18:00 hours <p>Requests of less than the 4 hour period may be afforded a pro rata hourly rate per scheduling area but not less than and minimum of 2 hours.</p>	<p><u>Perimeter roadway:</u> 1.6 miles and up to 4 lanes wide.</p> <p><u>Skill Pad A:</u> Extremely large flat paved skills pad: 500 x 800 ft. equaling 9.2 acres.</p> <p><u>Skill Pad B:</u> Large Paved skills pad: 200 x 400 ft. equaling 1.8 acres.</p>	<p><u>Vehicle (V)</u> - not to exceed 8000 GVRW. To include average PU trucks, ATV, bicycles and Motorcycles.</p> <p><u>Large Vehicles (LV)</u> – not to exceed 35,000 GVRW. To include school buses- some fire trucks- MCP- 4x4 special use vehicles- Public Works equipment.</p> <p><u>Private Use (P)</u> Authorized private driver's safety training.</p> <p><u>Special Events (E)</u> Authorized use of the entire facility for larger training/show events, non-high speed manufacture testing, dealer demonstrations, and others as approved.</p>

HRLETF Members:

Roadways & both skills pads	<u>Per ½ Day Period:</u> V- \$450 per period LV- \$650 per period	<u>Full-day Rate:</u> V- \$900 LV- \$1300	<u>3 hour Rate – based on facility availability:</u> (fewer than 4 people, i.e. short remedial session) V- \$200 LV - \$500
Off Road area	N/A	N/A	Planned for Phase 2
TIMS area (Traffic Incident Management)	\$300	\$600	V & LV 150

Other Government Users (non HRLETF members):

Roadway & both skills pads	<u>Per ½ Day Period:</u> V- \$600 per period LV- \$850 per period	<u>Full-day Rate:</u> V- \$1200 LV- \$1700	<u>3 hour Rate – based on facility availability:</u> (fewer than 4 people, i.e. short remedial session) V- \$300 LV - \$425
Off Road area	N/A	N/A	Planned for Phase 2
TIMS area	\$390	\$780	V & LV \$195

(P) Pre-Approved Private Driver-safety Programs:

Roadway & both skills pads	Per ½ day period: \$300	Full-day Rate: \$600	By the hour, \$100 (minimum of 2 hours)
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(E) Special Event Fees:

Special Events, private public relations events and other non-defined uses: will be made by a case by case basis as determined by requesting User's stated use and purpose and after evaluation by HRLETF facility management.

Use of Equipment:

- Cones: No Charge (All Users)
- Portable stop light system: No Charge (All Users)
- Portable radar speed sign: No Charge (All Users)

Fuel:

- Fuel is currently not available on site. Future plans include making fuel available for purchase, but to government entities only upon prior approval. Cost per gallon will be at rate as purchased by Douglas County, plus a small administrative fee.

Scheduling: EVOC usage must be specifically scheduled. Users may only use the part(s) of the EVOC for which they are specifically scheduled.

- Check scheduling availability at www.HRLETF.org/evoc/.
- To schedule instructional time, the user/agency must email or call the EVOC facility director.
- Once scheduled, the EVOC director will provide a **payment code**. The user must make payment electronically (purchase card, credit card, e-check) and enter the provided payment code, using the online “Payment” page at www.HRLETF.org/evoc/.
- All fees are payable in advance and go to the **Douglas County Treasurer**.
- Once the user/agency has completed scheduling, payment, and the required waiver (noted below), the EVOC facility director will provide the user/agency with the combination code for the entry gates/equipment trailer.
- User fees are established based on established scheduling periods. HRLETF public-safety agency members receive a discounted rate.
- User fees for other special events are established separately and available upon request by contacting the EVOC facility director.

Cancellations:

- Government users and approved private users who cancel a scheduled reservation(s) with less than 30 days written notice, to the EVOC facility director, may be subject to a non-refundable cancellation fee equal to 25% of the cost of their initial scheduled reservation (except in cases of severe weather that reasonably compel cancellation).
- All cancellations shall be in writing and effective upon receipt by the EVOC facility director.
- If Douglas County or the HRLETF cancels a scheduled reservation for any unforeseen reason or act of God, then all monies paid by the user shall be refunded. Any liability of Douglas County or the HRLETF shall be limited to the fees paid by the user.

Damages & Security Deposits:

- Users will be held responsible for all damages/associated costs of any clean up and repair to the EVOC, its property, and equipment. All costs deemed necessary and incurred by Douglas County or the HRLETF for replacement and/or repairs caused by a user will be billed to the user.
- Payment for cleanup and damages must be made within thirty (30) days after receipt of billing.

Approved Private Event Users:

- Approved private users will be required to pay security deposit equal to 25% of their scheduled reservation fee. The deposit will be refunded if the facility is left in a clean state and there are no damages.
- The deposit shall be due and payable a minimum of two (2) weeks prior to the scheduled use. The deposit will be refunded, or applied to the user’s reservation fee, if the facility and property are left in a clean state and there are no damages. The deposit shall be due and payable a minimum of two (2) weeks prior to commencement of the event.
- Approved private users must provide all hospitality, security, clean-up crew and other personnel necessary to conduct the approved activities and to leave the facility in a clean and orderly condition, unless otherwise agreed to in writing by the EVOC facility director.